

# **REMITTANCE FORM 2024-2025**

This form is for the PTA units in the San Mateo Foster City PTA Council.  
*Please copy this form as needed for remittance of per capita dues from your Unit.*  
**Last remittance due by June 13, 2025.**

Name of PTA Unit: \_\_\_\_\_  
Address of Unit: \_\_\_\_\_  
Unit Number: \_\_\_\_\_  
Submitted by: \_\_\_\_\_ Phone: \_\_\_\_\_  
Position: \_\_\_\_\_ Date submitted: \_\_\_\_\_  
Email: \_\_\_\_\_ Check #: \_\_\_\_\_

## **Amount paid to SMFC PTA Council**

Per Capita Dues for: \_\_\_\_\_ Members x \$4.75 per member (due monthly) \$ \_\_\_\_\_

Council Dues : \$125.00 one time annual payment (due 11/01/22) \$ \_\_\_\_\_

Parent Education Donation (optional)  
(Donations to SMFC PTA Council for Parent Education Program) \$ \_\_\_\_\_

**Total Check Amount** \$ \_\_\_\_\_

Please make all checks payable to: **San Mateo Foster City PTA Council**

All checks must have two signatures, as per the bylaws

**Please mail this form and check to:**  
**SM-FC PTA Council**  
**Attn: Council Treasurer**  
**1170 Chess Dr.**  
**Foster City, CA 94404**

Questions: contact the Council Treasurer at [treasurer@smfcpta.org](mailto:treasurer@smfcpta.org)